

SPECIAL EVENTS REQUIREMENTS

On-Street 501-c(3) Events:

1. Application Fee \$100;
2. Refundable \$250 Clean-Up Deposit;
3. Event is Germantown-based or associated with a national cause;
4. Event has a three (3)-hour maximum use of the streets;
5. Sponsoring organization provides a map, details of the event, and definition of the parameters for runners (e.g. all run in right lane);
6. Event is a timed event; and
7. Minimum 500 participants.

On-Street Non-501-c(3) Events:

1. 1-7 above; and
2. \$1.00 per participant to the City of Germantown.

Greenbelt Events:

1. 1-5 above;
2. Event is a non-timed event;
3. No minimum number of participants; and
4. No charge per participant.

HOLD HARMLESS AGREEMENT

The _____ has applied for a permit to conduct a _____ in the _____ area of Germantown and if the permit is granted, does agree to indemnify and save the City of Germantown, its officers, agents and employees harmless from and against all loss or expense, including court costs and attorney's fees by reason of liability imposed on the City, its officers, agents or employees for damage because of bodily injury, death or property damage arising out of or in consequence of the performance of this event whenever injuries, death or damages is due, or claim to be due, to the negligence of the _____, their officers, agents, employees, or those of the City except only such injury, death or damage as shall have been occasioned by negligence of the City, its officers, agents or employees.

The _____ will furnish the City of Germantown a Certificate of Insurance in the amount satisfactory to the City to evidence proper coverage under this requirement.

Signature

Title

Date

Please return this form and the completed Special Event Application along with a check for the appropriate fees made payable to the City of Germantown to: Andy Pouncey, Assistant City Administrator, 1930 S. Germantown Road, Germantown, TN 38138